

# Middle School Study Skills Syllabus

## 2011-2012

### Mrs. Essig

Phone Number: 756-9541 or 426-4415 ext. 1106

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### Purpose:

The purpose of this class is to help students have a successful school year by developing life long organizational skills and study habits, as well as receiving help with homework.

### Topics Covered:

1. Be prepared/proper materials
2. Assignment Books/Planners
3. Notebooks/3-ring binders
4. Homework paper appearance
5. Completing Assignments
6. Strategies for active reading & answering questions

### Class Format:

This class will be divided into 2 parts: learning organizational skills & working on homework for the following day/s.

The **first 5-8 minutes** will be for checking student planners.

The **next 20-25 minutes** will be for learning a new skill.

The **last 27-33 minutes** will be for homework and organizing. Students should **not expect** to be using this class to finish work that is due that day. They are learning to be prepared & organized – not rushed and panicked. Exceptions will be given to reviewing for a test that day.

Periodically, progress monitoring for IEP objectives will also be done in this class during homework time.

### Grading:

The student's grade will be based on a daily point system (see back side for grading sheet). At the end of the week, students will receive a grade from total points earned divided by total points possible.

Once a skill is taught in class, it will be expected to be carried out in all their other classes. Random weekly checks will be done and be a part of their total points earned.

### Grading Scale:

A = 100-93	B- = 82-80	D+ = 69-67
A- = 92-90	C+ = 79-77	D = 66-63
B+ = 89-87	C = 76-73	D- = 62-60
B = 86-83	C- = 72-70	F = 59-0

**Classroom Expectations:**

Students will be expected to have **Mustang PRIDE** in:

**Self:**

- voice level 0-1
- be prepared before class starts
- have all work completed and ready to turn in
- return promptly to class

**Others:**

- be respectful to teacher and others
- raise your hand
- ask appropriate questions at the right time
- don't talk back

**School:**

- graffiti & vandalism free
- put trash in can
- report problems to the teacher

**Materials:**

Students will need to have the following materials with them **daily**:

1. Textbooks/work from other classes
2. 2 pencils (pen - only if allowed for particular assignment)
3. Library book – if for some reason student has no homework to work on
5. Planner

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**MS Study Skills SYLLABUS FORM**

Please sign and return this bottom half to Mrs. Essig by Friday, Sept. 9, 2011.

I, (print student name) \_\_\_\_\_, have read the 2011-2012 syllabus. I understand its contents and agree to follow the rules outlined in it.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent's email address: \_\_\_\_\_

Parent's home phone: \_\_\_\_\_ cell phone: \_\_\_\_\_

Parent's work phone: \_\_\_\_\_

# Study Skills Point Sheet

Name: \_\_\_\_\_ Week of: \_\_\_\_\_

	Monday	Tuesday	Wednesday	Thursday	Friday
<b>Prepared</b> - planner, pencil, books, homework (4 pts.)					
<b>Planner</b> – filled in for each class  (3 pts.)					
<b>Lesson</b> – participated & completed  (3 pts.)					
<b>Homework</b> – used time wisely  (3 pts.)					
<b>Using New Skills Taught</b> –  Checked once a week (20 pts.)					
<b>Mustang PRIDE</b> - SOS  (3 pts.)					
	*	*	*	*	*
<b>Daily Points Earned:</b>					
<b>Total Points for week:</b>				Your total points <hr/> <b>100</b>	* <hr/> <b>100</b>