

River Valley Board of Education  
**RIVER VALLEY SCHOOL DISTRICT**  
15480 Three Oaks Road  
Three Oaks, Michigan 49128  
www.rivervalleyschools.org

**Regular Meeting – RV Middle/High School Library**  
**Monday, October 24, 2011 @ 7:00 p.m.**

**Minutes**

**Members Present**

J.C. German, Michael Ehlert, Victoria Pfauth, Ronald Petro, Blane Hillman, Fred Knutel, Vickie Wagner

**Administrators Present**

Superintendent William Kearney, Business Manager Cheryl Capiak, MHS Assistant Principal Cynthia Ursprung, Elementary Principal Heidi Clark

**1.0 Call to Order**

President German called the meeting to order at 7:00 p.m.

**2.0 Pledge of Allegiance**

President German led the audience in the Pledge of Allegiance.

**3.0 Approval of Agenda as Presented**

Moved by Hillman, supported by Ehlert, to approve the agenda for the Regular Board Meeting of October 24, 2011 as presented. All Ayes. Motion carried.

**4.0 Approval of Work Session Minutes of October 17, 2011 (open & closed session)**

Moved by Petro, supported by Hillman, to approve the Work Session Minutes of October 17, 2011 (open & closed session). Wagner abstained due to her absence on October 17, 2011. Motion carried (6-0).

**5.0 Reports**

**5.1 Student Representative**

There was no student representative report.

**5.2 Elementary MEAP Presentation**

Fourth Grade Teacher, Kim Schmaltz and her students did a presentation on the MEAP test that was developed in their classroom.

**5.3 Middle/High School MiBLSi Report**

Middle High School Assistant Principal, Cynthia Ursprung and Middle/High School Teachers, Carolyn Shuler, Jeremy Kirkman, and Sharon Noland brought the Board up to date on Mustang Pride (MiBLSi) program that has been implemented at the Middle/High School.

**5.4 Superintendent**

Superintendent Kearney provided the Board of Education with an update on the following: nationwide test of the Emergency Alert System, enrollment of cohort groups, band performance, Berrien RESA News Notes, Cabaret concert, elementary Halloween parade, and Lisa Swem presentation.

**6.0 Hearing of Persons Present**

No public comment was offered.

**7.0 Correspondence**

There was no correspondence.

**8.0 Old Business****9.0 New Business****9.1 Accept Snow Removal Quote for the 2011-2012 Season**

Moved by Knutel, supported by Hillman, to accept the snow removal quote for the 2011-2012 season from Oldenburg & Sons Excavating, Inc. All Ayes. Motion carried.

**9.2 Accept Audit Report for 2010-2011**

Moved by Petro, supported by Ehlert, to accept the Audit Report for 2010-2011 as presented by the Business Manager. All Ayes. Motion carried.

**9.3 Approval of the Accounts Payable Report for October 2011 and the Treasurer's Report for September 2011.**

Moved by Petro, supported by Ehlert, to approve the Accounts Payable Report for October 2011 and the Treasurer's Report for September 2011 as presented by the Business Manager. All Ayes. Motion carried.

**9.4 Adopt First Quarterly Budget Resolution**

Moved by Petro, supported by Ehlert, to adopt the First Quarterly Budget Resolution as presented by the Business Manager. Roll call vote: German – Aye, Ehlert – Aye, Petro – Aye, Pfauth – Aye, Hillman – Aye, Knutel – Aye, and Wagner – Aye. Motion carried (7-0).

**9.5 Accept Donation to River Valley Food Service Program**

Moved by Hillman, supported by Ehlert, to accept a \$200.00 donation from Harriette Gibson for the Food Service Program at River Valley with thanks and appreciation. All Ayes. Motion carried.

**9.6 Approve Recommendation to Hire a Boys' Seventh Grade Basketball Coach**

Moved by Knutel, supported by Pfauth, to approve the employment of Richard Gedert as Boys' Seventh Grade Basketball Coach as recommended by the Athletic Director and Superintendent of Schools. All Ayes. Motion carried.

**9.7 Approve Recommendation to Hire a Fifth Grade Teacher**

Moved by Knutel, supported by Petro, to approve the employment of Patrick Zuccala for the Fifth Grade teaching position at Three Oaks Elementary, effective October 6, 2011, as recommended by the Elementary Principal and Superintendent of Schools. All Ayes. Motion carried.

**9.8 Approve Recommendation to Hire a Transportation Supervisor and Approve a Contract**

Superintendent Kearney noted that the salary is prorated for this school year and it is step 1 on the administrative scale.

Moved by Knutel, supported by Pfauth, to approve the employment of Jennifer Stowe for the Transportation Supervisor position and approve a one year contract for the 2011-2012 school year commencing on October 17, 2011. All Ayes. Motion carried.

**9.9 Approve 2012 Eighth Grade Washington D.C. Trip Request**

Moved by Hillman, supported by Ehlert, to approve the 2012 eighth grade Washington D.C. trip request. All Ayes. Motion carried.

**9.10 Approve 2011-2012 Overnight Trip Requests**

Moved by Petro, supported by Hillman, to approve the 2011-2012 overnight trip requests. All Ayes. Motion carried.

**9.11 Adopt Merit Pay Plan for Teachers**

Moved by Knutel, supported by Ehlert, to adopt the Merit Pay Plan for Teachers as presented by the administration. All Ayes. Motion carried.

**9.12 Adopt Service Consolidation Plan Agreement between the Michigan Department of Education and River Valley School District Resolution**

Moved by Knutel, supported by Ehlert, to adopt the Service Consolidation Plan Agreement between the Michigan Department of Education and River Valley School District Resolution. Roll call vote: German – Aye, Ehlert – Aye, Petro – Aye, Pfauth – Aye, Hillman – Aye, Knutel – Aye, and Wagner – Aye. Motion carried (7-0).

**9.13 Adopt Resolution to Declare Policyholder Status for Healthcare Services Benefits**

Moved by Petro, supported by Knutel, to adopt the resolution to Declare Policyholder Status for Healthcare Services. Roll call vote: German – Aye, Ehlert – Aye, Petro – Aye, Pfauth – Aye, Hillman – Aye, Knutel – Aye, and Wagner – Aye. Motion carried (7-0).

**9.14 Adopt Best Practices Incentive School Board Resolution**

Moved by Hillman, supported by Ehlert, to adopt the Best Practices Incentive School Board Resolution. Roll call vote: German – Aye, Ehlert – Aye, Petro – Aye, Pfauth – Aye, Hillman – Aye, Knutel – Aye, and Wagner – Aye. Motion carried (7-0).

**10.0 Items for Discussion Only**

Trustee Wagner informed the Superintendent, through a \$25,000 grant from The Pokagon Fund, the New Buffalo Service League is interested in supporting needy families during the upcoming holiday season. Irene Brinkman will be contacting River Valley for referrals.

Trustee Hillman noted that he is looking forward to the upcoming Community Forums.

**11.0 Adjournment**

Moved by Hillman, supported by Knutel, to adjourn the Regular Meeting for October 24, 2011 at 7:56 p.m. All Ayes. Motion carried.

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Victoria A. Pfauth, Secretary  
River Valley Board of Education

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