

River Valley Board of Education
RIVER VALLEY SCHOOL DISTRICT
15480 Three Oaks Road
Three Oaks, Michigan 49128
www.rivervalleyschools.org

Work Session – RV Middle/High School Library
Monday, January 16, 2012 @ 7:00 p.m.

Minutes

Members Present

J.C. German, Michael Ehlert, Victoria Pfauth, Ronald Petro, Blane Hillman, Fred Knutel, Vickie Wagner

Administrators Present

Superintendent William Kearney, Business Manager Cheryl Capiak, MHS Principal Wayne Warner, Elementary Principal Heidi Clark

1.0 Call to Order

President German called the meeting to order at 7:00 p.m.

2.0 Pledge of Allegiance

President German led the audience in the Pledge of Allegiance.

3.0 Approval of Agenda as Presented

Moved by Ehlert, supported by Petro, to approve the agenda for the Work Session of January 16, 2012 as presented. All Ayes. Motion carried.

4.0 Approve Regular Meeting Minutes of December 19, 2011

Moved by Hillman, supported by Knutel, to approve the Regular Meeting Minutes of December 19, 2011. Motion carried.

5.0 Reports

5.1 Principals

Elementary Principal, Heidi Clark, provided an elementary report/update on the following: upcoming blood drive, Conversations with Mrs. Clark, Cyber Safety, presentation on bullying, Dibel Data Day, Healthy Heart Hops, family skate day, classroom expectations, Leadership Matters program, and celebration of the life of Dr. Martin Luther King, Junior.

Secretary Pfauth inquired about Conversations with Mrs. Clark. Elementary Principal, Heidi Clark, noted that she usually has a couple of individuals attend each month and she is hopeful that more will join her throughout the school year.

Middle/High School Principal, Wayne Warner, provided a middle/high school report/update on the following: Stuff-A-Truck, Toys-for-Tots, blood drive, National Geography Bee, Regional BPA Contest, and students earning high school U.S. History credit.

Trustee Wagner noted that someone new was overseeing Toys-for-Tots this year. She also highly recommended that Mr. Warner encourage his staff members to submit non-overnight contest trip requests to The Pokagon Fund for consideration.

5.2 Superintendent

Superintendent Kearney provided the Board of Education with an update on the following: community survey, Administrative Council and Principals' meeting agendas, School Equity Caucus, Certificate of Excellence for school bus safety inspections, and an update on the Revenue Estimating Conference.

5.3 Buildings and Grounds

There was no Buildings and Grounds Committee report.

5.4 Curriculum/Policy

There was no Curriculum/Policy Committee report.

5.5 Finance**5.5.1 Review Committee Meeting – January 16, 2012**

Ronald Petro, Finance Committee Chairperson, reported that the Committee met on Monday, January 16, 2012 at 6:15 p.m., in the Superintendent's Conference Room. The Committee discussed the preliminary 2012-2013 budget.

5.5.2 Review the Accounts Payable Report for January 2012 and the Treasurer's Report for December 2011

Business Manager, Cheryl Capiak, presented the Accounts Payable for January 2012 and the Treasurer's Report for December 2011.

Trustee Hillman asked the administration to look into a cell boost at the middle/high school which will allow students to get ahold of their parents after school. He noted that there is currently an issue with cell phones not working properly in the building. Business Manager, Cheryl Capiak, will contact the district's telephone provider.

Treasurer Petro asked if the WI-FI dollar figure, listed on the Accounts Payable Report, was a one-time fee. Business Manager, Cheryl Capiak, stated that the fee was for materials and that the district will also receive a labor fee once the project has been completed. She further noted that this was not a yearly reoccurring fee.

5.5.3 Review Second Quarterly Budget

Business Manager, Cheryl Capiak, presented the Second Quarterly Budget Update.

5.6 Personnel**5.6.1 Review Committee Meeting – January 9, 2012**

Fred Knutel, Personnel Committee Chairperson, reported that the Committee met on Monday, January 9, 2012 at 6:30 p.m., in the Superintendent's Conference Room. The Committee reviewed the new hire recommendations and the head coaching recommendations for spring sports.

5.6.2 Review Recommendations to Hire a Part-Time Night Custodian

The Board reviewed the recommendation to hire Natalie Swarnes as Part-Time Night Custodian at Chikaming Elementary. This is a replacement position.

5.6.3 Review Recommendation to Hire a Health/Physical Education Teacher (Grades 6-12)

The Board reviewed the recommendation to hire Colby Caid as Health/Physical Education Teacher (Grades 6-12) at River Valley Middle/High School. This is a replacement position.

5.6.4 Review Recommendation to Hire a Varsity Baseball Coach

The Board reviewed the recommendation to hire Colby Caid as Varsity Baseball Coach. This is a replacement position.

5.6.5 Review Head Coaching Recommendations for Springs Sports.

The Board reviewed the head coaching recommendations for spring sports.

6.0 Hearing of Persons Present

No public comment was offered.

7.0 Correspondence

Superintendent Kearney announced that the Board received correspondence from the following: a donation to the elementary physical education program from the Deer Creek Hunt Club, a donation to the middle/high school from an Anonymous Alumni, and a donation to the Food Service Program from Harriette Gibson.

8.0 Items for Discussion Only**8.1 Review Staff/Community Survey**

Superintendent Kearney announced that he has put together a staff/community survey to give the Board feedback on the Superintendent's performance evaluation. Board members were asked to review the information and provide the Superintendent with any suggestions.

8.2 Review Timelines of Superintendent Evaluation

Board members reviewed the timelines of the Superintendent's evaluation process and asked that Superintendent Kearney provide them with a self-assessment narrative.

8.3 Review Resolution for Health Insurance Contribution

The Board reviewed the resolution for Health Insurance Contribution. The Superintendent noted that while the legislation only requires a majority vote by the Board to approve the 80/20 opt-in, our attorney recommends that the Board adopt a resolution to comply with the 80/20 contribution and also to include an expiration date of June 30, 2012.

Trustee Wagner noted that The Pokagon Fund awarded \$1,800.00 to Post Prom.

9.0 Adjournment

Moved by Petro, supported by Hillman, to adjourn the Work Session for January 16, 2012 at 7:35 p.m. All Ayes. Motion carried.

Victoria A. Pfauth, Secretary
River Valley Board of Education

VAP/bb